

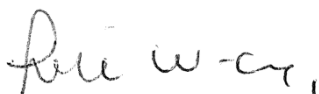
Date of despatch: Monday, 20 January 2020

To the Members of Slough Borough Council

Dear Councillor,

You are summoned to attend a Meeting of the Council of this Borough which will be held in the Council Chamber - Observatory House, 25 Windsor Road, SL1 2EL on **Tuesday, 28th January, 2020 at 7.00 pm**, when the business in the Agenda below is proposed to be transacted.

Yours faithfully



JOSIE WRAGG
Chief Executive

PRAYERS

AGENDA

Apologies for Absence

PAGE

- | | | |
|----|---|-------|
| 1. | Declarations of Interest | - |
| | <i>All Members who believe they have a Disclosable Pecuniary or other in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.</i> | |
| 2. | To approve as a correct record the Minutes of the Council held on 26th November 2019 | 1 - 6 |
| 3. | To receive the Mayor's Communications. | - |

Public Questions

- | | | |
|----|---|---|
| 4. | Questions from Electors under Procedure Rule 9. | - |
|----|---|---|

Recommendations of Cabinet and Committees

[Notification of Amendments required by 10 a.m. on Monday 27th January]

- | | | |
|----|--|-------------------|
| 5. | Recommendations of the Cabinet Commercial Sub-Committee and Cabinet from meetings held on 16th December 2019 and 20th January 2020 | |
| | <ul style="list-style-type: none">• Appointment of Directors for DISH Holding Company and Registered Providers.• Housing Rents and Service Charges 2020/21. | 7 – 10 11 - 16 |
| 6. | Recommendation of the Trustee Committee from its meeting held on 27th November 2019 | |
| | <ul style="list-style-type: none">• Access to Information Arrangements Update | 17 - 28 |

Officer Reports

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| 7. | Calendar of Meetings 2020/21 | 29 - 44 |
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Motions

- | | | |
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| 8. | To consider Motions submitted under procedure Rule 14. | 45 - 46 |
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Member Questions

- | | | |
|-----|---|---|
| 9. | To note Questions from Members under Procedure Rule 10 (as tabled). | - |
| 10. | Exclusion of the Press and Public | - |

It is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part 2 of the Agenda, as it involves the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

Part II

- | | | |
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| 11. | Part II Minutes - 26th November 2019 | 47 - 48 |
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Press and Public

Attendance and accessibility: You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before any items in the Part II agenda are considered. For those hard of hearing an Induction Loop System is available in the Council Chamber.

Webcasting and recording: The public part of the meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The footage will remain on our website for 12 months. A copy of the recording will also be retained in accordance with the Council's data retention policy. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.



In addition, the law allows members of the public to take photographs, film, audio-record or tweet the proceedings at public meetings. Anyone proposing to do so is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Emergency procedures: The fire alarm is a continuous siren. If the alarm sounds Immediately vacate the premises by the nearest available exit at either the front or rear of the Chamber and proceed to the assembly point: The pavement of the service road outside of Westminster House, 31 Windsor Road.

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MINUTES OF COUNCIL PROCEEDINGS

At a Meeting of the Council for the Borough of Slough held at the Council Chamber - Observatory House, 25 Windsor Road, SL1 2EL on Tuesday, 26th November, 2019 at 7.00 pm

Present:- The Worshipful the Mayor (A.Cheema), in the chair; Councillors Ajaib, Akram, Ali, Anderson, Bains, Basra, Begum, Brooker, H Cheema, Davis, Dhaliwal, Gahir, M Holledge (left at 9.08pm), N Holledge (left at 9.08pm), Hulme, Kelly, Mann, Matloob, Mohammad, Nazir, Pantelic, D Parmar, S Parmar, Plenty, Qaseem, Rasib, Sabah, Sadiq, A Sandhu, R Sandhu, Sarfraz, Sharif, Smith, Strutton, Swindlehurst and Wright.

Apologies for Absence:- Councillors Bedi, Chaudhry, Dar and Minhas.

29. Declarations of Interest

None were received.

30. To approve as a correct record the Minutes of the Council held on 26th September 2019

Resolved – That the minutes of the meeting held on 26th September 2019 be approved as a correct record.

31. To receive the Mayor's Communications.

The Mayor thanked Members who attended the events arranged throughout the Borough for Remembrance Sunday and Armistice Day. The efforts made to mark these important occasions were very well received by both the organisations involved and the public.

Members were informed that the Mayor's Christmas Celebration Evening would be held on Tuesday, 17th December.

The Mayor reminded those Members who had not confirmed whether they were attending the 550th Anniversary celebrations of the birth of Guru Nanak Dev to do so as soon as possible as this would assist in finalising arrangements for the evening.

32. Questions from Electors under Procedure Rule 9.

Six elector questions had been received and tabled. Four of the questioners were present and had the opportunity to ask a supplementary question. A written copy of the replies would be sent to the electors.

33. Town Centre Development Update - Presentation from the Leader of the Council and Lead Members.

It was moved by Councillor Swindlehurst,
Seconded by Councillor Akram,

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“That in accordance with procedure rule 27.1, Rule 16.5 on rules of debate be suspended insofar as is necessary to enable the Leader and Lead Members to deliver a thirty five minute presentation on the Town Centre Development Update.”

The procedural motion was put and carried.

Resolved – That the rules of debate be suspended to enable the Leader and Lead Members to deliver a thirty five minute presentation on the Town Centre Development.

Leader of the Council and Lead Members delivered a short presentation on the proposed plans for the development of the town centre. A number of questions were asked in the ensuing debate.

Resolved – That details of the Town Centre Development Update be noted.

34. Scale of Charges relating to Local Government Elections

It was moved by Councillor Swindlehurst,
Seconded by Councillor Akram,

- (a) “That the scale of fees attached at Appendix A to the report be fixed for Borough and Parish Council elections.
- (b) That the fee scale be updated annually in line with paragraph 4.4 of the report.”

The recommendations were put to the vote and agreed unanimously.

Resolved –

- (a) That the scale of fees attached at Appendix A to the report be fixed for Borough and Parish Council elections.
- (b) That the fee scale be updated annually in line with paragraph 4.4 of the report.

35. Flag Regulations

It was moved by Councillor Swindlehurst,
Seconded by Councillor Akram,

- (a) “That the Council’s Flag Regulations be approved as set out at Appendix 1 to the report.
- (b) That a third flagpole be provided at the entrance to Observatory House.”

The recommendations were put to the vote and agreed unanimously.

Resolved –

- (a) That the Council's Flag Regulations be approved as set out at Appendix 1 to the report.
- (b) That a third flagpole be provided at the entrance to Observatory House.

36. To consider Motions submitted under procedure Rule 14.

A) Government Funding Cuts to Thames Valley Police

It was moved by Councillor Mann,
Seconded by Councillor Nazir,

“Council agrees with the Thames Valley Police and Crime Commissioner (PCC) that £100 million of government cuts to Thames Valley Police (TVP) has created budget pressures that risks leading to ‘unacceptable reductions in resources which would impact frontline policing and result in a service less able to respond to demand.’ Therefore Council resolves that the Leader of the Council write to the PCC to establish;

- What further ‘unacceptable reductions in resources’ will result from the next round of funding reductions, totalling £15 million, announced for TVP funding over the next 4 years;
- How this will affect crime levels which have already risen 8.7% over the past year and increased 999 calls by 11.1%
- What plans are in place to increase 101 call centre staff given that staffing reductions have led to an increase in average pick up times of 6 minutes
- Given that the 12% rise in the police element of council tax, combined with £100 million government cuts have led to 50% of police funding now falling directly on local taxpayers what plans does the PCC have to secure more real terms funding from Government.”

The motion was put to the vote and carried with 28 votes For, 4 Against and 2 Abstentions.

Resolved –

Council agrees with the Thames Valley Police and Crime Commissioner (PCC) that £100 million of government cuts to Thames Valley Police (TVP) has created budget pressures that risks leading to ‘unacceptable reductions in resources which would impact frontline policing and result in a service less able to respond to demand.’ Therefore Council resolves that the Leader of the Council write to the PCC to establish;

- What further ‘unacceptable reductions in resources’ will result from the next round of funding reductions, totalling £15 million, announced for TVP funding over the next 4 years;
- How this will affect crime levels which have already risen 8.7% over the past year and increased 999 calls by 11.1%

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- What plans are in place to increase 101 call centre staff given that staffing reductions have led to an increase in average pick up times of 6 minutes
- Given that the 12% rise in the police element of council tax, combined with £100 million government cuts have led to 50% of police funding now falling directly on local taxpayers what plans does the PCC have to secure more real terms funding from Government.

(Councillors M.Holledge and N.Holledge left the meeting)

B) Town Centre Parking

It was moved by Councillor Smith,
Seconded by Councillor Strutton,

“This Council resolves to

- a) Acknowledge:
- That with Slough being ranked as the 5th most deprived local authority within the South East, it is crucial we reduce access barriers such as expensive town centre parking which presents a key challenge for residents.
 - The results of the Council town centre survey support this, with 53% of residents naming free parking as one of the top priorities.
 - Two thirds of respondents (64%) do not visit the Town Centre in the evening at all.
 - Slough’s significant decline in retail ranking [to] 190th in 2019, according to latest research conducted by Javelin Venue Score.
- b) Trial free parking and suspend parking fees for the first three hours of parking, in the town centre and in all Council owned off-street car parks, between the period 12th December-10th January.
- c) Conduct a financial impact assessment during this period, so as to inform the Council of the financial implications and benefits of continuing to offer free parking throughout the year for three hours, in order to improve accessibility and footfall.
- d) Report back the results to Full Council in February 2020, including an analysis of the Council parking account and cost up options of free parking as part of this assessment, to boost trade for local businesses and reduce access barriers for local residents.”

It was moved by Councillor Swindlehurst, as an amendment,
Seconded by Councillor Akram,

“This Council ~~resolves~~ recognises Christmas can be a time when finances are under pressure and

~~a) Acknowledge:~~

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- ~~That with Slough being ranked as the 5th most deprived local authority within the South East, it is crucial we reduce access barriers such as expensive town centre parking which presents a key challenge for residents.~~
 - ~~The results of the Council town centre survey support this, with 53% of residents naming free parking as one of the top priorities.~~
 - ~~Two thirds of respondents (64%) do not visit the Town Centre in the evening at all.~~
 - ~~Slough's significant decline in retail ranking [to] 190th in 2019, according to latest research conducted by Javelin Venue Score.~~
- b) ~~Trial~~ therefore resolves to offer free weekend parking at Herschel Car Park and suspend parking fees for the first three hours of parking, in the town centre and in all Council owned off street car parks, between over the Christmas period 12th December 10th January. (28/11/19-5/1/2020)
- c) ~~Conduct a financial impact assessment during this period, so as to inform the Council of the financial implications and benefits of continuing to offer free parking throughout the year for three hours, in order to improve accessibility and footfall.~~
- d) ~~Report back the results to Full Council in February 2020, including an analysis of the Council parking account and cost up options of free parking as part of this assessment, to boost trade for local businesses and reduce access barriers for local residents.~~

The amendment was put to the vote and carried with 26 votes For, 4 Against and 2 Abstentions.

The amendment became the substantive motion and was agreed unanimously.

Resolved – This Council recognises Christmas can be a time when finances are under pressure and therefore resolves to offer free weekend parking at Herschel Car Park in the town centre over the Christmas period (29/11/19 – 5/1/2020)

37. To note Questions from Members under Procedure Rule 10 (as tabled).

A Member question and reply had been received which were tabled.

38. Exclusion of the Press and Public

Resolved – That the press and public be excluded from the meeting during consideration of the items in Part II of the agenda as they involved the likely disclosure of exempt information relating to the financial and business affairs of any particular person (including the authority holding that information) as defined in Paragraph 3 of Part 1 the Schedule 12A the Local Government Act 1972.

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Below is a summary of the matters considered during Part II of the agenda.

39. Recommendations of the Cabinet from its meeting held on 14th October 2019

It was agreed that the revisions set out in the report be made to the capital programme in relation to the Heart of Slough- Old Library Site.

Chair

(Note: The Meeting opened at 7.05 pm and closed at 9.48 pm)

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 28th January 2020

CONTACT OFFICER: Nick Pontone, Senior Democratic Services Officer
John Griffiths, Service Lead Housing Development and
Contracts
(For all enquiries) (01753) 875120
(01753) 875436

WARD(S): All

**PART I
FOR DECISION****RECOMMENDATIONS FROM THE CABINET COMMERCIAL SUB-COMMITTEE
MEETING HELD ON 16TH DECEMBER 2019****APPOINTMENT OF DIRECTORS FOR DISH HOLDING COMPANY AND REGISTERED
PROVIDERS****1 Purpose of Report**

To appoint Councillors as directors of the DISH CLS and make nominations for elected members to work on the set up of the DISH RP (Not for Profit) and DISH RP (For Profit).

2 Recommendation(s)/Proposed Action

2.1 Council is requested to resolve:

- a) That Councillors Swindlehurst, Nazir and Mann be appointed as directors of DISH CLS;
- b) That two Councillors are nominated to work with officers on the set up of each of the DISH RP (Not for Profit) and the DISH RP (For Profit).

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

Effective, transparent and equitable decision making processes are an essential prerequisite to the delivery of all the Council's priorities.

3a. Slough Joint Wellbeing Strategy Priorities

The provision and maintenance of good quality and affordable family housing can reduce housing need for local households and contributes to the identified priorities of the JSNA. This initiative will provide an opportunity to provide good quality affordable homes that will improve the safety, health and wellbeing of families in the Borough. It will provide for opportunities to build and manage fit for purpose housing stock, but also enable the utilisation of various finance sources and generate income for the General Fund.

3b Five Year Plan Outcomes

It is well established that having a stable, attractive home has a significant impact on a person's health and wellbeing. Through the creation of the DISH RPs, innovation in the provision of new housing and assets will ensure:

- i our children and young people have the best start in life and opportunities to give themselves positive lives;
- ii our people become healthier and will manage their own health, care and support needs;
- iii Slough will be an attractive place where people choose to live, work and visit; and
- iv our residents will have access to good quality homes.

4 Other Implications

(a) Financial

There are no financial implications of proposed action.

(b) Risk Management

| Recommendation from section 2 above | Risks/Threats/Opportunities | Current Controls | Using the Risk Management Matrix Score the risk | Future Controls |
|--|---|---|---|-----------------------------------|
| That the Council appoint councillors to sit on the board of the DISH CLS | If directors are not appointed, the company cannot operate to make decisions in relation to the DISH RPs which will be subsidiary companies within the group. | Appointment of councillors as directors | Legal / Regulatory 4 | Further appointments as directors |

(c) Human Rights Act and Other Legal Implications

The Cabinet Commercial Sub-Committee reports in October and December 2019 set out more detail about the operational structure of the group of companies. The DISH CLS is a company limited by shares and wholly owned by the Council. It is proposed that the two RPs will be subsidiary companies within the group and will be companies limited by guarantee. It is anticipated that the RP companies' articles will permit the Council to have two directors for each company, whilst ensuring that the board is sufficient in size to avoid the RPs being deemed to be "influenced" companies. The

articles are yet to be drafted, however in the interim, it is beneficial for nominated elected members to work with officers on the set up of the company, to ensure it meets the aims of the Council's housing strategy.

It is necessary for full council to appoint directors to the holding company as an outside body, in accordance with Part 3.3 of the Council's constitution. It is proposed that elected members are appointed as directors. Whilst acting as directors, the elected members will owe specific statutory and common law duties to the company. The main duties are contained in the Companies Act 2006. Members must comply with the Council's code of conduct and declare any interests and must also manage any conflict of interest between the company and the council. Specific advice should be sought if a member is concerned about a conflict of interest.

Appointment and removal of directors to outside bodies will be considered at Annual Council each year.

A further report will be brought back once the RPs have been set up, with a recommendation in relation to representation on the RPs' board of directors.

There are no Human Rights Act implications arising from this report.

(d) Equalities Impact Assessment

There is no identified need for the completion of an EIA.

5 Supporting Information

- 5.1 Further to a report to Cabinet Commercial Sub-Committee in October and December 2019, the Council is in the process of establishing a group company structure to support its strategy to deliver additional housing.
- 5.2 The proposal is that the DISH RPs are set up to deliver affordable housing with sufficient governance to deliver the objectives of building new homes, generating income through commissioning of services, funding and investment.
- 5.3 The report recommended the appointment of named elected members to the holding company within the Group, with a further report being brought back at a future date to allow the Council to identify further individuals to sit as directors. Whilst the DISH CLS company is wholly owned by the Council, the RP companies will have an arms length relationship with the Council, being subsidiary companies within the group structure. The articles, once drafted, will set out the rules for appointment of directors for each company.

6 Comments of Other Committees

The proposal to set up a group structure of companies was considered and approved by Cabinet Commercial Sub-Committee.

7 Conclusion

This report recommends appointment of named elected members to the DISH CLS within the proposed group structure to enable it to deliver on the aims of its housing strategy.

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SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 28th January 2020
CONTACT OFFICER: Nick Pontone, Senior Democratic Services Officer
(For all enquiries) (01753) 875120
WARD(S): All

PART I FOR DECISION

RECOMMENDATIONS OF THE CABINET FROM ITS MEETING HELD ON 20TH JANUARY 2020

2020/21 HOUSING RENTS AND SERVICE CHARGES

1 Purpose of Report

To consider the recommendations of the Cabinet from its meeting held on 20th January 2020 in relation to housing rents and service charges for 2020/21.

2 Recommendation(s)/Proposed Action

The Council is resolve to resolve:-

- (a) That Council house dwelling rents for 2020/21 increase by **2.7% (CPI + 1%)** over the 2019/20 rent with effect from Monday 6th April 2020. This is in line with current government guidelines and legislation.
- (b) That garage rents, heating, utility and ancillary charges **increase by 1.7%** with effect from Monday 6th April 2020. This is based upon the September CPI figure.
- (c) That service charges **increase by 1.7%** with effect from Monday 6th April 2020. This is based upon the September CPI figure.
- (d) That 'other committee' property rents increase by an average of **1.7%** from Monday 6th April 2020 in line with the September CPI figure.
- (e) That properties leased from James Elliman Homes increase by an average of **1.7%** from Monday 6th April 2020 in line with the September CPI figure.
- (f) That DISH property rents increase by **2.7 % (CPI + 1%)** over the 2019/20 rent with effect from Monday 6th April 2020. This is as per the Council's recommendation to the DISH Board.

3 The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

3.1. Slough Joint Wellbeing Strategy Priorities

This report sets out the context and implications for the council over the setting of housing rents and service charges for the next four years and impact upon the local community.

3.2. Five Year Plan Outcomes

This report will primarily have implications for Outcome 4 in the delivery of future social and affordable homes by the council, and the maximisation of the rental stream and asset value to the HRA.

4 Other Implications

(a) Financial

The financial implications are contained within this report.

(b) Risk Management

If the Council follows Government guidance and legislation in the setting of its dwelling rents, then the risk to the Council will be mitigated.

| Risk | Mitigating action | Opportunities |
|------------------------|---|--|
| Legal | n/a | |
| Property | | |
| Human Rights | | |
| Health and Safety | | |
| Employment Issues | n/a | |
| Equalities Issues | | |
| Community Support | | |
| Communications | | |
| Community Safety | | |
| Financial | Ensure that the Council sets a balanced HRA annual budget and matches the capital programme to the available resources. | |
| Timetable for delivery | | Approval in January of the new rents will enable tenants to receive notification well within the statutory timescales. |
| Project Capacity | | |
| Other | | |

(c) Human Rights Act and Other Legal Implications

There are no Human Rights Act Implications.

(d) Equalities Impact Assessment

There is no identified need for the completion of an EIA.

5 Supporting Information

- 5.1 For the 10 years prior to 2015/16, the setting of Council social rents has been guided by the Government policy called rent convergence, the intention of which was to bring parity to Council social rents across the country, and reduce the 'gap' between Council social rents and Housing Association rents.
- 5.2 Driving these annual rent charges was a Government prescribed formula which linked the following year's rent changes to the previous September's RPI and was weighted for regional differences e.g. salaries and house prices.
- 5.3 In the summer budget on the 8th July 2015, the Chancellor announced that "rents paid in the social housing sector will not be frozen, but reduced by 1% a year for the next four years". In previous years, the Government has always allowed Councils 'discretion' in changing their rents but produced a rent policy to guide Councils in the setting of their rents. Slough Borough Council has followed Government 'rent policy' and set its rents in line with that policy.
- 5.4 The Government departed from the previous practice of issuing rent 'guidance' to setting social rents across the country through primary legislation. Section 23 (1) of The Welfare Reform and Work Act 2016 states that:-
- "In relation to each relevant year, registered providers of social housing must secure that the amount of rent payable in a relevant year by a tenant of their social housing in England is 1% less than the amount that was payable by the tenant in the preceding 12 months."*
- 5.5 Section 23 (6) then goes on to define the relevant applicable years as a year beginning on the 1 April 2016, 1 April 2017, 1 April 2018 or 1 April 2019. The rent decrease did apply for these years including the current year 2019/20.

6 Next Five Years

- 6.1 On the 4th October 2017, the Government announced plans that stated that from 2020, social housing rents would be limited to CPI plus 1% for at least the following five years.
- 6.2 In September 2018, the Government launched a consultation document 'Rents for social housing from 2020-21' in which it was proposed that rents could be increased by up to CPI+1% each year for a period of at least 5 years from 2020.
- 6.3 The government response to the consultation was a confirmation that it intended to implement its plan to increase social rents by CPI + 1% from April 2020. The government also confirmed that Local Authorities would have to follow the rent standard as set out by the Regulator of social housing so as to align the regulation of council rents with that of private registered providers.
- 6.4 In February 2019 the Secretary of State gave the "*Direction on the Rent Standard 2019*". This direction directed all social housing providers on the governments' requirement in relation to the setting of social housing rents.
- 6.5 The direction referred to the document "*Policy statement on rents for social housing*" which sets out the practical steps required to implement the new regime from 1/4/2020. The policy states that

The new policy will come into effect from 1 April 2020. It will not override landlords' statutory obligation to complete the four year social rent reduction as required by the Welfare Reform and Work Act 2016. Where a landlord has not completed the social rent reduction by 31 March 2020 (because its rent year begins after 1 April), it must complete the reduction before the applying the new policy.

6.6 The new regime is subject to the following

“Registered providers must not allow rents to rise above the rent cap level for the size of property concerned. The rent caps apply as a maximum ceiling on the formula rent, and depend on the size of the property (the number of bedrooms it contains). Where the formula rent would be higher than the rent cap for a particular size of property, the rent cap must be used instead.”

Formula rent caps for 2019-20 and 2020/21 are as outlined in the following table. This shows current caps for 2019/20 and proposed caps for 2020/21 and indicates that from 2020-21, rent caps will increase by CPI (at September of the previous year) + 1.5 percentage points, each year.

| Number of Bedrooms | 2019/20 Rent Cap per week | 2020/21 Rent Cap per week |
|--------------------|---------------------------|---------------------------|
| 1 and bedsits | 141.43 | 145.96 |
| 2 | 149.74 | 154.53 |
| 3 | 158.06 | 163.12 |
| 4 | 166.37 | 171.69 |
| 5 | 174.69 | 180.28 |
| 6 or More | 183 | 188.86 |

6.6 In terms of Service Charges the Policy statement states that

“Service charges are not governed by the same factors as rent. However, registered providers should endeavour to keep increases for service charges within the limit on rent changes, of CPI + 1 percentage point, to help keep charges affordable.”

“Where new or extended services are introduced, and an additional charge may need to be made, registered providers should consult with tenants.”

6.7 In terms of Affordable Rents the Policy Statement states that

“When a tenancy of affordable rent housing is let to a new tenant (or re-let to an existing tenant), registered providers must re-set the rent based on a new valuation, to ensure that the new rent is no more than 80% of the relevant market rent.”

“Where a registered provider is re-setting the rent as a result of re-letting affordable rent housing to an existing tenant, the provider may not increase the rent by more than CPI + 1 percentage point. ‘Existing tenant’ in this context means an existing tenant of the specific property concerned.”

7 Impact

- 7.1 The estimated average weekly rent for 2019/20 is £102.57 and £105.34 in 2020/21, an increase of 2.7%.
- 7.2 The HRA 30 year financial business plan has been updated to reflect the introduction of the CPI+1% increase for the next 5 years starting on 6/4/2020. The impact on the 2020/21 forecast is an estimated increase in rental income of £0.82m to £32.70m over 2019/20 of £31.88m. This takes into account a voids rate of 1.7%
- 7.3 The other changes likely to impact on the HRA and the Council's tenants in the next few years are:-

7.3.1 Universal Credit

The full UC service is still being rolled out and will affect all new claims from working age customers with less than three children e.g. unemployed, sick, disabled, carers, lone parents, foster carers plus change of circumstances; certain client groups e.g. over 65s, supported housing, will be exempt. The financial impact on the HRA for 2020/21 is difficult to estimate but the budgeted rental income collection rate has been revised downwards and the level of bad debts provision maintained in anticipation of the switch to monthly payments, the longer processing time, and the merging of HB with several other benefits into one payment. The HRA Financial Business Plan will be reviewed on a regular basis as the full impact of Universal Credit becomes clearer.

7.3.2 HRA Borrowing

From 2012, Councils were restricted in how much their Housing Revenue Account could borrow to fund new council housing and major refurbishment programmes. The Government has now removed this restriction by abolishing the Housing Revenue Account cap that controlled local authority borrowing for house building. Details are still emerging but it is likely that any new borrowing will be governed by the CIPFA developed *The Prudential Code for Capital Finance in Local Authorities* - a professional code of practice to support local authorities in taking decisions on capital investments. Key objectives of the Code are to ensure, within a clear framework, that local authorities' capital investment plans are affordable, prudent and sustainable; that treasury management decisions are taken in accordance with good professional practice; and that local strategic planning, asset management planning and proper option appraisal are supported.

A number of proposed new build schemes are in the development stage and these will be reviewed to ascertain the optimal balance of new units achievable with this additional source of loan funding.

8 Comments of Other Committees

- 8.1 The Housing rents and service charges 2020/21 were considered by the Neighbourhoods and Communities Services Scrutiny Panel on 14th January 2020.
- 8.2 The Cabinet will consider the matters detailed in this report at its meeting on 20th January 2020. Any amendments to the recommendations will be reported to Council.

9 Conclusion

The Council is requested to approve the housing rents and service charges for 2020/21.

10 Background Papers

- '1' Welfare and Reform Act 2016
- '2' Housing and Planning Act 2016

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 28th January 2020
CONTACT OFFICER: Janine Jenkinson – Senior Democratic Services Officer
(For all Enquiries) (01753) 875018
WARD(S): All Wards

PART I
FOR DECISION

RECOMMENDATION OF THE TRUSTEE COMMITTEE FROM ITS MEETING HELD ON 27th NOVEMBER 2019

ACCESS TO INFORMATION ARRANGEMENTS UPDATE REPORT

1. **Purpose of Report**

To consider the recommendation of the Trustee Committee arising from its meeting held on 27th November 2019 in relation to rights of Ward Members and the public to attend meetings of the Trustee Committee and to receive copies of the agenda papers.

2. **Recommendation(s)/Proposed Action**

The Council is requested to resolve that the proposed changes to the Trustee Committee Terms of Reference, as set out in Appendix A of this report be approved.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**

3a. **Slough Joint Wellbeing Strategy Priorities**

The Trustee Committee’s work contributes to the priority of the Slough Wellbeing Strategy 2016-2020 to promote the mental health and well-being of its residents. The Trustee Committee’s decisions are not determined by this Strategy as the Committee must act in the best interests of the Trusts of which the Council is the Corporate Trustee.

3b. **Five Year Plan Outcomes**

The Trustee Committee’s work contributes to outcomes 1, 2, 3 and 5 of the Council’s Five Year Plan, namely: Slough children will grow up healthy, happy and successful; our people will be healthier and manage their own care needs; Slough will be an attractive place where people choose to live, work and stay; and Slough will attract, retain and grow businesses and investment to provide opportunities for our residents. The Trustee Committee’s decisions are not to be determined by this Plan as the Committee must act in the best interests of the Trusts of which the Council is the Corporate Trustee.

4. **Other Implications**

(a) Financial

There are no financial implications arising as a consequence of this report or its recommendations.

(b) Risk Management

| Risk | Mitigating Action | Opportunities |
|---|---|---|
| Legal – prospect of a legal challenge to the arrangements adopted by the Council for the discharge of its Trustee functions | Obtain appropriate legal advice to mitigate any risk. | Legal advice already obtained from external solicitors. |

(c) Human Rights Act and Other Legal Implications

It is not considered that any Human Rights Act or other legal implications arise from this report or its recommendations, other than as appear below at paragraph 5.3.

(d) Equalities Impact Assessment

It is not considered that an Equalities Impact Assessment is required as a result of this report or its recommendations.

(e) Workforce

There are no workforce implications which arise as a result of this report or its recommendations.

(f) Property

There are no property implications arising as a result of this report or its recommendations.

(g) Carbon Emissions and Energy Costs

There are no implications for carbon emissions and energy costs arising as a result of this report or its recommendations.

5. **Supporting Information**

5.1 The Trustee Committee has received representations, to the effect that Ward Members should be entitled to attend the meetings of the Trustee Committee and to receive agendas and papers.

5.2 Due to the special nature of the Trustee Committee and its work the Service Lead, Governance has sought advice from a specialist external solicitor who had

previously provided legal advice and drafted the Trustee Committee Terms of Reference when the Committee was established by the Council.

5.3 The advice of the external solicitor is as follows:

“As you are fully aware, charities must be independent.

This means that they are established to carry out their charitable purposes and not the purpose of implementing the policies of a local authority.

The elected members appointed to the Committee to act on behalf of the Council as a Corporate Trustee must, therefore, retain their independence and make decisions which are in the best interest of the charity and, not necessarily, the local authority.

We need to be extremely cautious, therefore, that the independent decision-making of the Committee is not undermined in any way.

This could include having observers at Committee meetings and/or for Committee meetings to be held in public.

Notwithstanding, it is recognised that ward members will have a genuine interest in the deliberations of the Committee, whose decisions may impact on their local area.

A careful balance, therefore, needs to be struck with regard to retaining the independence of the Committee, but ensuring Committee members are making informed decisions, taking into account, inter alia, the views of all ward members.

It is suggested, therefore, that the terms of reference for the Committee be modified slightly with regard to attendance at meetings, the conduct of meetings and circulation of minutes of meetings.”

5.4 The specialist external solicitor has suggested that the Trustee Committee Terms of Reference could be amended, as set out in the tracked changes, Appendix A of this report. Council is requested to approve the proposed revisions to the Terms of Reference.

6. Comments of Other Committees

At the Trustee Committee meeting held on 27th November 2019, the proposed amended Terms of Reference were endorsed for consideration and approval by Council.

7. Conclusion

Council is requested to consider and approve the proposed revisions to the Trustee Committee Terms of Reference, as set out in Appendix A of this report.

It is considered that the proposed changes to the Terms of Reference would balance the Trustee Committee’s role of discharging the Council’s duty as a Corporate Trustee and the desire of Ward Members and the public to be engaged with the work of the Committee.

8. **Appendix Attached**

Appendix A – Revisions to the Trustee Committee Terms of Reference.

9. **Background Papers**

None.

APPENDIX A

**SLOUGH BOROUGH COUNCIL
THE COUNCIL ACTING AS CORPORATE TRUSTEE
TERMS OF REFERENCE FOR THE COMMITTEE**

| Key Provision | Terms of Reference |
|---------------------------|--|
| Role | <p>The Council will continue to act as the corporate trustee in relation to the relevant charities.</p> <p>However, rather than requiring all decisions to be reached by full Council, the Council will appoint the committee to discharge its responsibilities as corporate trustee.</p> |
| Current Charities | <p>The Council acts as corporate trustee in relation to the following three charities:</p> <ul style="list-style-type: none">• The War Memorial Garden at Slough – Charity No. 1010350• The Salt Hill Playing Fields – Charity No. 215385• Langley War Memorial Fields – Charity No. 1055955 <p>A brief summary of these charities is set out at Appendix 1.</p> <p>There may be other charities in the future.</p> |
| Terms of Reference | <p>The terms of reference for the committee are:</p> <ul style="list-style-type: none">• To act on behalf of the Council in relation to the land and assets held by the Council as corporate trustee• To maintain a register of such property and assets and ensure that this is up to date at all times• To ensure that any corresponding details held by the Charity Commission and/or Land Registry are, also, up to date• To discharge the duties of the Council in its capacity as the corporate trustee• The six main duties of a charity trustee are summarised below:<ul style="list-style-type: none">• Ensure each charity is carrying out its |

| Key Provision | Terms of Reference |
|---------------|--|
| | <p data-bbox="730 412 1011 439">purposes for public benefit</p> <ul style="list-style-type: none"> <li data-bbox="668 465 1182 521">• Ensure strict compliance with each charity is the governing document <li data-bbox="668 548 1182 604">• Act in the best interests of each relevant charity <li data-bbox="668 631 1182 687">• Manage each charity's resources responsibly <li data-bbox="668 714 1086 741">• Act with reasonable care and skill <li data-bbox="668 768 1182 848">• Ensure each charity is accountable and, specifically, comply with statutory accounting and reporting requirements <li data-bbox="571 875 1182 1014">• To ensure clear accountability for all income derived by each charity and ensuring robust mechanisms are in place to ensure that all charity income is only used for the particular charity's objects <li data-bbox="571 1041 1182 1122">• To ensure accountability and, specifically, to ensure adherence to statutory filing and accounting requirements <li data-bbox="571 1149 1182 1205">• To file the annual returns on behalf of the Council with the Charity Commission <li data-bbox="571 1232 1182 1339">• To establish effective risk management procedures, having regard to the range of risks associated with each charity and having particular regard to reputational risk <li data-bbox="571 1366 1182 1447">• To effectively manage conflicts of interest and conflicts of loyalty and have robust procedures for both <li data-bbox="571 1473 1182 1610">• To continuously review the land and assets held by the Council as corporate trustee, to ensure that each charity is up to date and fit for purpose and continues to meet the public benefit tests <li data-bbox="571 1637 1182 1823">• To specifically consider whether the constitution or governing document for each charity requires updating and/or if there are more appropriate or efficient means of using the charity's assets and/or achieving the charity's objects, including for example, collaboration with other charities and/or merger |

| Key Provision | Terms of Reference |
|-----------------------------------|--|
| | <ul style="list-style-type: none"> • To ensure that in all correspondence with third parties it is made explicitly clear when the Council is acting in the capacity as corporate trustee as opposed to a local authority dealing with its own corporate assets • To ensure that the Council otherwise complies with best practice regarding local authorities acting as corporate trustees, as set out in the joint publication between the Charity Commission and the Local Government Association dated May 2013 (a summary of which is set out at Appendix 2) |
| Duties of Charity Trustees | <p>Charity Commission Guidance CC3 – Charity Trustee: What is Involved – sets out in more detail the six main duties of trustees.</p> <p>For ease of reference, a link to the publication is set out at Appendix 3.</p> <p>In summary, when making decisions on behalf of the Council as corporate trustee, committee members must:</p> <ul style="list-style-type: none"> • Act within the powers of the governing document • Act in good faith and only in the interests of the charity • Ensure committee members are fully informed, taking any advice needed • Take into account all relevant factors • Disregard any irrelevant factors • Effectively manage conflicts of interest and conflicts of loyalty • Make decisions which are reasonable in the circumstances |
| Membership | <p>The committee will comprise of 7 elected members nominated by the Council.</p> <p>Members should be selected and appointed having regard to particular skills and expertise, including:</p> <ul style="list-style-type: none"> • Property |

| Key Provision | Terms of Reference |
|------------------------------------|--|
| | <ul style="list-style-type: none"> • Finance • Charity law • Compliance • Sector specific knowledge and expertise, e.g. education, health, recreation |
| Duties and Responsibilities | <p>The Council is, itself, the corporate trustee.</p> <p>The committee members are not trustees in their own capacity.</p> <p>Committee members are, however, responsible for discharging the Council's duties and responsibilities as corporate trustee.</p> <p>It is good practice, therefore, for the individual members to comply in full with duties and responsibilities of Charity Trustees.</p> <p>Committee members should have particular regard to the duties and responsibilities of trustees in relation to the treatment of charity assets and, in particular, the disposal of charity land.</p> <p>A summary of the restrictions in relation to the disposal of charity land is attached to these terms of reference (Appendix 4).</p> |
| Induction and Training | <p>All committee members will be given a full induction and briefing on their duties and responsibilities as charity trustees.</p> <p>The induction should include the provision of an induction manual which should contain the following details:</p> <ul style="list-style-type: none"> • A copy of the constitution / scheme / deed for each of the charities • Briefing note on duties and responsibilities of charity trustees • Specific guidance in relation to the disposal of charity assets • Guidance in relation to managing conflicts of interest and a conflicts of interest policy • Guidance in relation to compliance issues and, in particular, the filing of the annual report and |

| Key Provision | Terms of Reference |
|------------------------|--|
| | <p>accounts and annual return</p> <ul style="list-style-type: none"> Charity Commission guidance in relation to good governance |
| <p>Meetings</p> | <p>The committee will meet as regularly as required to fulfil its terms of reference and not less than two times per annum.</p> <p>Meetings will be held at a time of day to suit the members of the committee.</p> <p>The committee meetings must, however, be wholly distinct from Council meetings and should not, therefore, form part of a Council meeting.</p> <p>The Committee must make independent, impartial decisions in the best interest of the charities.</p> <p>However, it must, also, make informed decisions.</p> <p>To achieve both these requirements, it is recommended that the Committee consider holding its meetings in two parts:</p> <ul style="list-style-type: none"> Part 1 – Open Part 2 – Closed <p>Key stakeholders, including ward members, could be invited by the Committee members to attend and speak at the Part 1 meeting.</p> <p>Key stakeholders would not be allowed to attend the Part 2 meeting.</p> <p>This will enable key stakeholders, including ward members, to attend the Part 1 meeting and share their views and/or concerns relating to a particular charity.</p> <p>This will also, however, enable the Committee members in the Part 2 meeting to discuss the business of the charities in confidence and, therefore, without in any way inhibiting their discussions.</p> <p>This will enable Committee members to make independent but informed decisions in the best interest of the charities.</p> <p>For the avoidance of doubt, it is not recommended that key stakeholders be entitled to attend but not speak during the Part 2 meeting as “observers”.</p> |

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| Key Provision | Terms of Reference |
|-------------------------------|---|
| | This is expressly referred to in Charity Commission Guidance RR7 as a characteristic of a charity which is not independent. |
| Chair | The Council will appoint a Chair who will be reappointed on an annual basis. |
| Quorum | The quorum will be fixed at 3. |
| Minutes | <p>The committee will prepare minutes.</p> <p>These will make it expressly clear that these are minutes of the committee meeting to discharge the Council's duties and responsibilities as corporate trustee.</p> <p>These are not minutes of the Council.</p> <p>These minutes are not, therefore, available for public inspection.</p> <p>For the avoidance of doubt, members of the public are not entitled to attend meetings of the committee.</p> <p>The committee may, however, wish to publish certain information in relation to the activities of each charity, which will be in the public domain.The Committee may wish to consider notifying key stakeholders, including ward members of key agenda items for forthcoming Committee meetings and to invite key stakeholders / ward members to attend and speak at the Part 1 meetings, if there are issues of interest.</p> <p>The Committee may, also, wish to consider circulating the minutes of Part 1 meetings.</p> <p>It is not recommended that the minutes of the Part 2 meetings and, in particular, the confidential discussions between the Committee members be made available in the public domain.</p> <p>The Committee may, however, wish to release a summary of key decisions / actions in relation to the various charities, as well as information relating to the activities of each of the charities and, in particular, their contribution to the health and wellbeing of the local area.</p> <p>The report and accounts that are filed at the Charity Commission will, in any event, be in the public domain.</p> |
| Attendance at Meetings | Only members of the committee are entitled to attend |

| Key Provision | Terms of Reference |
|---|--|
| | <p>committee meetings.</p> <p>As stated above, the meetings are not public meetings and members of the public will not be entitled to attend.</p> <p>The committee may, however, invite key stakeholders to attend to participate in discussions with regards to particular agenda items.</p> <p>This will, however, be entirely at the discretion of the committee.</p> <p>To manage this effectively, it is suggested that the Committee holds its meetings in two parts, as detailed above.</p> |
| Administrative Support | <p>The Council may provide administrative support to the committee.</p> <p>The Council may wish to waive the cost of any such administrative support.</p> |
| Legal and Other Professional Support | <p>The committee is likely to require legal and other professional support services, particularly in relation to the disposal of any land.</p> <p>Such advice and support can be provided by Council officers.</p> <p>Great care must, however, be taken to ensure that any potential conflicts of interest are effectively managed.</p> <p>It would be preferable if the legal team advising the committee was distinct from the legal team advising the Council generally in relation to corporate matters, where there is a potential conflict of interest.</p> |
| Audit and Annual Return | <p>The finances of the charity must be kept separate from those of the Council.</p> <p>Charitable assets must be accounted for separately and the income and expenditure ring fenced for the specified charitable purposes.</p> <p>The committee will be responsible for complying with Charity Commission requirements for audit and annual return.</p> <p>The committee must, therefore, produce annual statements of account under charity law.</p> <p>The financial size of the charity will determine the nature</p> |

| Key Provision | Terms of Reference |
|-----------------------|--|
| | <p>of the accounts</p> <p>The accounts will be filed at the Charity Commission and subject to, both, Charity Commission and stakeholder scrutiny.</p> <p>The committee will, also, be responsible for preparing and filing the annual return at the Charity Commission.</p> |
| Remuneration | <p>The committee members will not be entitled to be paid for their services unless there is clear authority in the governing document or express approval from the Charity Commission (or Courts).</p> |
| Correspondence | <p>It would be extremely helpful to create separate letter headed notepaper for correspondence dealing with the charity assets.</p> <p>Such letter headed notepaper should clearly state the charity name and registration number and be signed "Slough Borough Council, Corporate trustee of [] Charity".</p> |

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 28th January 2020

CONTACT OFFICER: Janine Jenkinson
(For all enquiries) Senior Democratic Services Officer
(01753) 875018

WARD(S): All

PART I
FOR DECISION

CALENDAR OF MEETINGS 2020/ 2021

1. **Purpose of Report**

To seek approval of the Calendar of Meetings for 2020/21.

2. **Recommendations**

The Council is requested to resolve:-

(a) That the Calendar of Meetings for the period May 2020 to May 2021, as set out in Appendix A of this report, be approved.

(b) That the Head of Democratic Services be authorised to make amendments to the Calendar resulting from any constitutional changes that may be agreed, in accordance with the provisions of the Constitution.

3. **Slough Joint Wellbeing Strategy Priorities and Other Implications**

None arising from this report which is administrative in nature.

4. **Supporting Information**

4.1 A draft programme of meetings has been drawn up and is appended to this report.

4.2 If alterations to the Calendar are required as a result of any changes to the Constitution, it is proposed that the Head of Democratic Services be authorised to make changes following appropriate consultation in accordance with the Constitution.

4.3 Members will note that with the exception of mandatory training for planning and licensing committees, no other member development dates have been scheduled. The member training programme is currently being reviewed and further details will be circulated in due course.

5. **Appendices**

Appendix A – Draft Calendar of Meetings 2020/21

Background Papers

None

CALENDAR OF MEETINGS 2020/21
MAY 2020 – MAY 2021

MAY 2020

| | | | |
|--------------|----------------------|---------|--|
| Fri | 1 st May | | |
| Mon | 4 th May | | |
| Tues | 5 th May | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 6 th May | | |
| Thurs | 7 th May | | BOROUGH ELECTIONS POLICE AND CRIME COMMISSIONERS ELECTION |
| Fri | 8 th May | | BANK HOLIDAY |
| Mon | 11 th May | 7.00 pm | Conservative Group |
| Tues | 12 th May | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 13 th May | 5.00 pm | Slough Wellbeing Board |
| Thurs | 14 th May | 5.30 pm | Members' Induction |
| Fri | 15 th May | | |
| Mon | 18 th May | 6.30 pm | Labour Group |
| | | 7.00 pm | Conservative Group |
| Tues | 19 th May | | |
| Wed | 20 th May | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 21 st May | 7.00 pm | ANNUAL COUNCIL |
| Fri | 22 nd May | | |
| Mon | 25 th May | | BANK HOLIDAY |
| Tues | 26 th May | 6.30 pm | Member Development: Planning: the role of Members in Development Management (<i>Annual Mandatory session for Planning Committee</i>) |
| Wed | 27 th May | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 28 th May | | |
| Fri | 29 th May | | |

JUNE 2020

| | | | |
|--------------|-----------------------|---------|--|
| Mon | 1 st June | 6.30 pm | Lead Members |
| Tues | 2 nd June | 6.30 pm | Lead Members and Directors |
| | | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 3 rd June | | |
| Thurs | 4 th June | 6.30 pm | Member Development Licensing the importance of decision-making (<i>Annual Mandatory session for Licensing Committee Members</i>) |
| | | 8.00pm | LICENSING COMMITTEE |
| Fri | 5 th June | | |
| Mon | 8 th June | 6.30 pm | Labour Group |
| Tues | 9 th June | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 10 th June | 7.00 pm | Conservative Group |
| Thurs | 11 th June | 6.30 pm | Overview and Scrutiny Training |
| | | 8.00 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 12 th June | | |
| Mon | 15 th June | 5.00 pm | Cabinet Commercial Sub-Committee |
| | | 6.30 pm | CABINET |
| Tues | 16 th June | 2.30 pm | Corporate Consultative Forum |
| | | 6.30 pm | Member Panel on the Constitution |
| Wed | 17 th June | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 18 th June | | |
| Fri | 19 th June | | |
| Mon | 22 nd June | 6.30 pm | NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL |
| Tues | 23 rd June | | |
| Wed | 24 th June | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 25 th June | 6.30 pm | HEALTH SCRUTINY PANEL |
| Fri | 26 th June | | |
| Mon | 29 th June | 6.30 pm | Lead Members |
| Tues | 30 th June | 6.30 pm | Lead Members and Directors |

JULY 2020

| | | | |
|--------------|-----------------------|---------|---|
| Wed | 1 st July | | |
| Thurs | 2 nd July | 6.30 pm | EMPLOYMENT AND APPEALS COMMITTEE |
| Fri | 3 rd July | | |
| Mon | 6 th July | 6.30 pm | Labour Group |
| Tues | 7 th July | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 8 th July | 6.30 pm | Joint Parenting Panel |
| Thurs | 9 th July | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 10 th July | | |
| Mon | 13 th July | 6.30 pm | CABINET |
| Tues | 14 th July | 7.30 pm | <i>Wexham Court Parish Council</i> |
| | | 7.00 pm | Conservative Group |
| Wed | 15 th July | 5.00 pm | Slough Wellbeing Board |
| | | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 16 th July | 4.00 pm | Berkshire Local Transport Body |
| Fri | 17 th July | | |
| Mon | 20 th July | 6.30 pm | Trustee Committee |
| Tues | 21 st July | 7.00 pm | COUNCIL |
| Wed | 22 nd July | | |
| Thurs | 23 rd July | 6.30 pm | EDUCATION AND CHILDREN'S SERVICES SCRUTINY PANEL |
| Fri | 24 th July | | |
| Mon | 27 th July | | |
| Tues | 28 th July | | |
| Wed | 29 th July | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 30 th July | 6.30pm | AUDIT AND CORPORATE GOVERNANCE COMMITTEE |
| Fri | 31 th July | | |

AUGUST 2020

Mon 3rd August

Tues 4th August

Wed 5th August

Thurs 6th August

Fri 7th August

Mon 10th August

Tues 11th August

Wed 12th August

Thurs 13th August

Fri 14th August

Mon 17th August

Tues 18th August

Wed 19th August

Thurs 20th August

Fri 21st August

Mon 24th August

Tue 25th August

Wed 26th August

Thurs 27th August

Fri 28th August

Mon 31th August

BANK HOLIDAY

SEPTEMBER 2020

| | | | |
|--------------|----------------------------|---------|---|
| Tues | 1 st September | 6.30 pm | Lead Members |
| | | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 2 nd September | 6.30 pm | Lead Members and Directors |
| Thurs | 3 rd September | 6.30 pm | NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL |
| Fri | 4 th September | | |
| Mon | 7 th September | 6.30 pm | Labour Group |
| | | 7.00 pm | Conservative Group |
| Tues | 8 th September | 6.30 pm | HEALTH SCRUTINY PANEL |
| | | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 9 th September | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 10 th September | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 11 th September | | |
| Mon | 14 th September | 5.00 pm | Cabinet Commercial Sub-Committee |
| | | 6.30 pm | CABINET |
| Tues | 15 th September | 6.30 pm | Member Panel on the Constitution |
| Wed | 16 th September | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 17 th September | 6.30 pm | AUDIT AND CORPORATE GOVERNANCE COMMITTEE |
| Fri | 18 th September | | |
| Mon | 21 st September | 7.00 pm | Conservative Group |
| Tues | 22 nd September | 2.30 pm | Corporate Consultative Forum |
| Wed | 23 rd September | 5.00 pm | Slough Wellbeing Board |
| Thurs | 24 th September | 7.00 pm | COUNCIL |
| Fri | 25 th September | | |
| Mon | 28 th September | 6.30 pm | Lead Members |
| Tues | 29 th September | 6.30 pm | Lead Members and Directors |
| Wed | 30 th September | | |

OCTOBER 2020

| | | | |
|--------------|--------------------------|---------|---|
| Thurs | 1 st October | 6.30 pm | Joint Parenting Panel |
| Fri | 2 nd October | | |
| Mon | 5 th October | 6.30 pm | Labour Group |
| Tues | 6 th October | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 7 th October | 7.00 pm | Conservative Group |
| Thurs | 8 th October | | |
| Fri | 9 th October | | |
| Mon | 12 th October | 6.30 pm | CABINET |
| Tues | 13 th October | 6.30 pm | HEALTH SCRUTINY PANEL |
| | | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 14 th October | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 15 th October | 6.30 pm | LICENSING COMMITTEE |
| Fri | 16 th October | | |
| Mon | 19 th October | | |
| Tues | 20 th October | 6.30 pm | EMPLOYMENT AND APPEALS COMMITTEE |
| Wed | 21 st October | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 22 nd October | 6.30 pm | NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL |
| Fri | 23 rd October | | |
| Mon | 26 th October | | |
| Tues | 27 th October | | |
| Wed | 28 th October | | |
| Thurs | 29 th October | 6.30 pm | EDUCATION AND CHILDREN'S SERVICES SCRUTINY PANEL |
| Fri | 30 th October | | |

NOVEMBER 2020

| | | | |
|--------------|---------------------------|---------|--|
| Mon | 2 nd November | 6.30 pm | Lead Members |
| Tues | 3 rd November | 6.30 pm | Lead Members and Directors |
| | | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 4 th November | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Thurs | 5 th November | 7.00 pm | Conservative Group |
| Fri | 6 th November | | |
| Mon | 9 th November | 6.30 pm | Labour Group |
| Tues | 10 th November | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 11 th November | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 12 th November | 4.00pm | Berkshire Local Transport Body |
| Fri | 13 th November | | |
| Mon | 16 th November | 6.30 pm | CABINET |
| Tues | 17 th November | 5.00 pm | Slough Wellbeing Board |
| Wed | 18 th November | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 19 th November | | |
| Fri | 20 th November | | |
| Mon | 23 rd November | | |
| Tues | 24 th November | 7.00 pm | COUNCIL |
| Wed | 25 th November | 6.30 pm | Trustee Committee |
| Thurs | 26 th November | 6.30 pm | HEALTH SCRUTINY PANEL |
| Fri | 27 th November | | |
| Mon | 30 th November | 6.30 pm | Lead Members |

DECEMBER 2020

| | | | |
|--------------|---------------------------|---------|---|
| Tues | 1 st December | 6.30 pm | Lead Members and Directors |
| Wed | 2 nd December | 6.30 pm | Joint Parenting Panel |
| Thurs | 3 rd December | 6.30 pm | EDUCATION AND CHILDREN'S SERVICES SCRUTINY PANEL |
| Fri | 4 th December | | |
| Mon | 7 th December | 2.30 pm | Corporate Consultative Forum |
| | | 6.30pm | Labour Group |
| Tues | 8 th December | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 9 th December | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 10 th December | 6.30 pm | AUDIT AND CORPORATE GOVERNANCE COMMITTEE |
| Fri | 11 th December | | |
| Mon | 14 th December | 5.00 pm | Cabinet Commercial Sub-Committee |
| | | 6.30 pm | CABINET |
| Tues | 15 th December | | |
| Wed | 16 th December | | |
| Thurs | 17 th December | | |
| Fri | 18 th December | | |
| Mon | 21 st December | | |
| Tues | 22 nd December | | |
| Wed | 23 rd December | | |
| Thurs | 24 th December | | |
| Fri | 25 th December | | BANK HOLIDAY |
| Mon | 28th December | | BANK HOLIDAY |
| Tues | 29 th December | | |
| Wed | 30 th December | | |
| Thurs | 31 st December | | |

JANUARY 2021

| | | | |
|--------------|--------------------------|---------|---|
| Fri | 1 st January | | BANK HOLIDAY |
| Mon | 4 th January | 6.30 pm | Lead Members |
| Tues | 5 th January | 6.30 pm | Lead Members and Directors |
| | | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 6 th January | 6.30 pm | NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL |
| Thurs | 7 th January | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 8 th January | | |
| Mon | 11 th January | 6.30 pm | Labour Group |
| | | 7.00 pm | Conservative Group |
| Tues | 12 th January | 5.00 pm | Slough Wellbeing Board |
| | | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 13 th January | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 14 th January | 6.30 pm | HEALTH SCRUTINY PANEL |
| Fri | 15 th January | | |
| Mon | 18 th January | 6.30 pm | CABINET |
| Tues | 19 th January | 6.30 pm | Lead Members |
| Wed | 20 th January | 6.30 pm | Lead Members and Directors |
| | | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 21 st January | 6.30 pm | EMPLOYMENT AND APPEALS COMMITTEE |
| Fri | 22 nd January | | |
| Mon | 25 th January | 6.30 pm | Trustee Committee |
| Tues | 26 th January | 7.00 pm | COUNCIL |
| Wed | 27 th January | | |
| Thurs | 28 th January | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 29 st January | | |

FEBRUARY 2021

| | | | |
|--------------|---------------------------|-------------------|--|
| Mon | 1st February | 6.30 pm | CABINET (BUDGET) |
| Tues | 2 nd February | 7.00 pm 7.30pm | Conservative Group <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 3 rd February | | |
| Thurs | 4 th February | 6.30 pm | EDUCATION AND CHILDREN'S SERVICES SCRUTINY PANEL |
| Fri | 5 th February | | |
| Mon | 8 th February | | |
| Tues | 9 th February | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 10 th February | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 11 th February | 6.30 pm | LICENSING COMMITTEE |
| Fri | 12 th February | | |
| Mon | 15 th February | 6.30 pm | Labour Group |
| Tues | 16 th February | | |
| Wed | 17 th February | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 18 th February | 6.30 pm | COUNCIL (BUDGET) |
| Fri | 19 st February | | |
| Mon | 22 nd February | 7.00 pm | Conservative Group |
| Tues | 23 rd February | 6.30 pm | Member Panel on the Constitution |
| Wed | 24 th February | 2.30 pm | Corporate Consultative Forum |
| Thurs | 25 th February | 6.30 pm | NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL |
| Fri | 26 th February | | |

MARCH 2021

| | | | |
|--------------|------------------------|---------|--|
| Mon | 1 st March | 6.30 pm | Lead Members |
| Tues | 2 nd March | 6.30 pm | Lead Members and Directors |
| | | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 3 rd March | | |
| Thurs | 4 th March | 6.30 pm | AUDIT AND CORPORATE GOVERNANCE COMMITTEE |
| Fri | 5 th March | | |
| Mon | 8 th March | 6.30 pm | Labour Group |
| Tues | 9 th March | 7.30 pm | <i>Wexham Court Parish Council</i> |
| | | 7.00 pm | Conservative Group |
| Wed | 10 th March | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 11 th March | 4.00 pm | Berkshire Local Transport Body |
| Fri | 12 th March | | |
| Mon | 15 th March | 5.00 pm | Cabinet Commercial Sub-Committee |
| | | 6.30 pm | CABINET |
| Tues | 16 th March | 6.30 pm | EDUCATION AND CHILDREN'S SERVICES SCRUTINY PANEL |
| Wed | 17 th March | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 18 th March | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 19 th March | | |
| Mon | 22 nd March | 6.30 pm | Trustee Committee |
| Tues | 23 rd March | | |
| Wed | 24 th March | 5.00 pm | Slough Wellbeing Board |
| Thurs | 25 th March | 6.30 pm | LICENSING COMMITTEE |
| Fri | 26 th March | | |
| Mon | 29 th March | 6.30 pm | Lead Members |
| Tues | 30 th March | 6.30 pm | Lead Members and Directors |
| Wed | 31 st March | 6.30 pm | HEALTH SCRUTINY PANEL |

APRIL 2021

| | | | |
|--------------|------------------------|---------|---|
| Thurs | 1 st April | | |
| Fri | 2 nd April | | BANK HOLIDAY |
| Mon | 5 th April | | BANK HOLIDAY |
| Tues | 6 th April | 6.30 pm | EMPLOYMENT AND APPEALS COMMITTEE |
| | | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 7 th April | 6.30 pm | Labour Group |
| | | 7.00 pm | Conservative Group |
| Thurs | 8 th April | 6.30 pm | OVERVIEW AND SCRUTINY COMMITTEE |
| Fri | 9 th April | | |
| Mon | 12 th April | 6.30 pm | CABINET |
| Tues | 13 th April | 6.30 pm | NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL |
| | | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 14 th April | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 15 th April | 6.30 pm | Joint Parenting Panel |
| Fri | 16 th April | | |
| Mon | 19 th April | | |
| Tues | 20 th April | 6.30 pm | EDUCATION AND CHILDREN'S SERVICES SCRUTINY PANEL |
| Wed | 21 st April | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 22 nd April | | |
| Fri | 23 rd April | | |
| Mon | 26 th April | 7.00 pm | Conservative Group |
| Tues | 27 th April | 7.00 pm | COUNCIL |
| Wed | 28 th April | | |
| Thurs | 29 th April | | |
| Fri | 30 th April | | |

MAY 2021

| | | | |
|--------------|----------------------|---------|--|
| Mon | 3 rd May | | BANK HOLIDAY |
| Tues | 4 th May | 7.30 pm | <i>Colnbrook with Poyle Parish Council</i> |
| Wed | 5 th May | | |
| Thurs | 6 th May | | <i>No Borough Election</i> |
| Fri | 7 th May | | |
| Mon | 10 th May | 7.00 pm | Conservative Group |
| Tues | 11 th May | 7.30 pm | <i>Wexham Court Parish Council</i> |
| Wed | 12 th May | 5.00 pm | Slough Wellbeing Board |
| Thurs | 13 th May | 2.30 pm | Corporate Consultative Forum |
| Fri | 14 th May | | |
| Mon | 17 th May | 6.30 pm | Labour Group |
| | | 7.00 pm | Conservative Group |
| Tues | 18 th May | | |
| Wed | 19 th May | 7.00 pm | <i>Britwell Parish Council</i> |
| Thurs | 20 th May | 7.00 pm | ANNUAL COUNCIL |
| Fri | 21 st May | | |
| Mon | 24 th May | | |
| Tues | 25 th May | | |
| Wed | 26 th May | 6.30 pm | PLANNING COMMITTEE |
| Thurs | 27 th May | | |
| Fri | 28 th May | | |
| Mon | 31 st May | | BANK HOLIDAY |

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SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 28th January, 2020

CONTACT OFFICER: Shabana Kauser
(For all enquiries) Senior Democratic Services Officer
(01753) 787503

WARD(S): All

PART I
FOR DECISION

MOTIONS SUBMITTED TO COUNCIL UNDER PROCEDURE RULE 14

The following motions have been received in accordance with Council Procedure Rule 14:-

A) Fireworks

(Moved by Councillor Strutton, seconded by Councillor Wright)

“This Council resolves to -

a) Acknowledge:

- The detrimental environmental impact of fireworks on air quality and particularly the high risk for animals, autistic children and vulnerable people.
- Every year 4,000 people in England end up in A&E with firework related injuries.

b) Actively promote a public awareness campaign in Slough, educating firework users of the impact of fireworks on animal welfare and vulnerable people- including the precautions that can be taken to mitigate risks and effects on the environment.

c) Write to the UK Government in support for legislation on tighter controls and restrictions; preventing supermarkets and retailers from selling fireworks above 90dB for those sold to the public for private displays, and calling for fireworks to be used only at organised displays with exception of those in category F1 and F2.

d) Conduct an assessment into the feasibility of a firework permit scheme in Slough.”

B) A fully funded proper pay rise for Local Government Workers

(Moved by Councillor Brooker, seconded by Councillor Bains)

“This Council recognises our workers are public service super heroes and acknowledges that government funding has been cut to such an extent that a proper pay rise would result in a reduction in services and therefore resolves to;

- Write to the Secretary of State to call for a pay increase for local government workers to be fully funded with new money from central government;
- Back the campaign for a £10 per hour minimum wage;
- Encourage all local government workers to join a union
- Encourage local business to pay their staff a minimum of £10 per hour.”

C) Fire Safety

(Moved by Councillor Smith, seconded by Councillor Plenty)

“Council recognises that sprinkler systems and other automatic fire suppression systems (AFSS) have the ability to save lives and to reduce damage done by both fire and water, which is ultimately less costly and disruptive for the community, as well as being better for the environment.

Therefore this Council commits to;

- The installation of sprinkler systems or other AFSS within its own building stock wherever practicable when planning for and constructing new buildings or as a retrofitted solution when undertaking major refurbishments of existing buildings.
- Through the planning application or building control process, promote and support the installation of sprinklers or other AFSS for all new or refurbished buildings in accordance with current legislation and guidance associated with fire safety protection measures.
- Supporting the National Fire Chiefs Council position on sprinklers by writing to Central Government to express support for the creation of a legal requirement to fit sprinklers or AFSS in buildings.”

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